



## CVA SEMI ANNUAL SAFETY INSPECTION SHEET

Vendor Name and Address

Vehicle Plate	CVA Unit #	Date:	Invoice #
CVA Auth #	KMs	Pending Safety Recalls:*	Yes**/No

Road Test (Hwy & City)	OK	X	C	Recommendation
Engine Performance				
Transmission Operation				
Clutch Operation				
Four Wheel Drive Operation				
Steering and Suspension				
Brake Operation				
Park Brake Operation				
Inst Panel/Switches/Radio				
Heater and A/C Operation				
Noises/Vibrations				

Brakes	OK	X	C	Recommendation
LF Lining _____mm/32"				
RF Lining _____mm/32"				
LR Lining _____mm/32"				
RR Lining _____mm/32"				
Rotors/Drums				
Master Cylinder				
Calipers/Hardware				
Brake Booster/Hydro Boost				
Brake Hoses/Lines				
Brake Fluid Leaks				

Engine Compartment	OK	X	C	Recommendation
Engine Oil***				
Fluid Levels Full				
Battery/Terminals/Cables				
Belts/Tensioners/Idlers				
Coolant and Vacuum Hoses				
Coolant/Oil/Fluid Leaks				
Intake/Exh. Manifold Leaks				

Undercarriage	OK	X	C	Recommendation
Engine/Trans/T. Case Leaks				
Muffler and Exhaust System				
Drive Shafts & U-joints				
Engine and Trans. Mounts				
Body/Box Mounts				
Fuel/Brake/Evap. Lines				
Differential Leaks				
Other				

Driver Safety	OK	X	C	Recommendation
Air Bag Light Self-check				
Brake Warning Lights				
Seat Belt Operation (all belts)				
Seat Condition/Adjustment				
Horn				

Visibility	OK	X	C	Recommendation
Lights (interior and exterior)				
Wipers/Washers				
Windshield Condition				
Front/Rear Defrost				
Mirrors				

Tires	OK	X	C	Recommendation
RF Tread Depth _____/32"				
LF Tread Depth _____/32"				
RR Tread Depth _____/32"				
LR Tread Depth _____/32"				
Inside Duals L /32"R /32"				
Pressure RF: LF: LR: RR: Inside Dual, L: R: Spare:				
Jack/Wrench/Handles				
Tire Winch Operation				

Steering and Suspension	OK	X	C	Recommendation
Wheel Bearings				
Ball Joints ( <i>measure if failing</i> )				
Ball Joints Measurement LU: LL: RU: RR:				
Tie Rods				
Pitman/Idler Arms				
Drag/Centre Link				
Steering Gear/Rack and Pinion				
Struts and Shocks				
Coil and Leaf Springs				
Pwr Steering Pump/Hoses				
Stabilizer Links and Bushings				

Body Damage	OK	X	C	Recommendation
Body Panels				
Truck Box and Tailgate				
Bumpers				
Undercarriage Damage				
Mudflaps/Accessories				

Vendor Signature \_\_\_\_\_ Driver Name (Please print) \_\_\_\_\_ Driver Signature \_\_\_\_\_ Driver Phone # \_\_\_\_\_

Repairs must be estimated, and if more than \$300, you must call CVA at 1-877-787-6902 to obtain authorization before repair.  
 Tire and windshield replacement must have prior authorization regardless of the dollar value.  
 This original form must be submitted to CVA attached to the repair invoice. A photocopy can be given to client/driver if requested.  
 Signature verifies that all applicable inspection items have been checked and driver verifies knowledge of defects.  
 Submit pictures of any oil leaks if replacement is recommended.  
 \* Please check with the manufacturer for any outstanding safety recalls.  
 \*\* Ask the driver to take the vehicle to the appropriate dealership if there are any pending safety recalls.  
 \*\*\*Change oil if last oil change was more than 5,000 kms or five (5) months ago (recommended oil change interval is 6,000 kms or six (6) months).

Date Revised: April 2016

**The signature on this form does not certify goods received/services rendered. The invoice must also be signed by the vehicle operator.**